

**Manchester City Council
Report for Information**

Report to: Audit Committee – 19 September 2023
Subject: Work Programme and Recommendations Monitor
Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Items for information
- The draft Work Programme

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Wards Affected: All

Contact Officers:

Name: Donna Barnes
Position: Governance Officer
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Background document (available for public inspection):

None

1. Monitoring Previous Audit Committee Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Date	Item	Decision	Response	Contact Officer
25 July 2023	AC/23/22 Internal Audit Update – Quarter 1	To note the intention to provide a further update on Housing Services findings in the next scheduled update.	Added to the Work Programme.	Tom Powell

**Audit Committee
Work Programme – 2023/24**

Meeting date – Tuesday 19 September 2023 (Report deadline – Friday 8th September 2023)

Item	Purpose	Executive Member	Strategic Director/ Lead Officer
Annual Audit report 2020/21	To receive the Annual Audit report 2020/21 from the External Auditors (Mazars)		Mazars (External Auditors)
Audit Completion Letter 2020/21	To receive the letter concerning the completion of the Audit Completion Letter 2020/21 from the External Auditors (Mazars).		Mazars (External Auditors)
Audit Completion Report 2021/22	To receive the audit completion report 2021/22 from the External Auditors (Mazars)	Councillor Akbar	Deputy Chief Executive and City Treasurer
Final Statement of Accounts 2021/22	To receive the Final Statement of Accounts for 2021/22	Councillor Akbar	Deputy Chief Executive and City Treasurer
Oral Update: External Audit of Accounts 2022/23	To receive an oral update on the progression of the 2022/23 Accounts		Mazars (External Auditors)
Work Programme	The monthly report includes the decisions monitor, the Committee's work programme and any items for information.		Governance and Scrutiny Support Unit

Meeting date – Tuesday 24 October 2023 (Report deadline – Friday 13 October 2023)

Item	Purpose	Executive Member	Strategic Director/ Lead Officer
Corporate Risk Strategy and Risk Register	To receive, note and comment on the Corporate Risk Strategy and the associated Risk Register.	Councillor Akbar	The Deputy Chief Executive and City Treasurer
Review of the Effectiveness of Internal Audit, Audit Committee and QAIP	To note receive and consider the efficacy of Internal Audit, the Audit Committee and the Quality Assurance Improvement Plan.	Councillor Akbar	The Head of Audit and Risk Management
Annual Counter Fraud (Public Excluded)	To receive, note and consider on Annual Counter Fraud findings and activity.	Councillor Akbar	The Deputy Chief Executive and City Treasurer and the Head of Audit and Risk Management
Work Programme	The monthly report includes the decisions monitor, the Committee's work programme and any items for information.		

Meeting date – Tuesday 28 November 2023 (Report deadline – Friday 17 November 2023)

Item	Purpose	Executive Member	Strategic Director/ Lead Officer
External Audit Update Annual Complaints report	To note, receive and comment on the complaints, enquiries and information request dashboard, in respect of annual performance for 2022/23 corporate and social care complaints.	Councillor Akbar	The City Solicitor and the Assistant Chief Executive

Treasury Management Update	To note, receive and comment on Treasury Management activities over the last six months.	Councillor Akbar	The Deputy Chief Executive and City Treasurer
Internal Audit Assurance Q2	To note, receive and comment on Internal Audit assurance activity in Quarter 2.	Councillor Akbar	The Head of Audit and Risk Management
Outstanding Audit Recommendations Q2	To note receive and comment on the implementation of audit recommendations in Quarter 2.		The Head of Audit and Risk Management
Work Programme	The monthly report includes the decisions monitor, the Committee's work programme and any items for information.	N/A	Governance and Scrutiny Support Unit

Meeting date – Tuesday 12 December 2023

Annual Training Event

Meeting date – Tuesday 16 January 2024 (Report deadline – Friday 29 December 2023)

Item	Purpose	Executive Member	Strategic Director/ Lead Officer
External Audit Update	To receive, note and comment on progress of draft accounts for 2023/24.		Mazars (External Auditors)
Register of Significant Partnerships	To receive the six-monthly update on the Register of Significant Partnerships.	Councillor Akbar	The Deputy Chief Executive and City Treasurer

Internal Audit Assurance Q3	To receive note and consider Internal Audit assurance opinions and activity in Quarter 3.	Councillor Akbar	The Head of Audit and Risk Management
Outstanding Audit recommendations Q3	To note receive and comment on the implementation of audit recommendations in Quarter 3.	Councillor Akbar	The Head of Audit and Risk Management
Work Programme	The monthly report includes the decisions monitor, the Committee's work programme and any items for information.		Governance and Scrutiny Support Unit

Meeting date 13 February 2024 – (Report deadline – Friday 2 February 2024)

Item	Purpose	Executive Member	Strategic Director/ Lead Officer
External Audit Update	To receive, note and comment on progress of draft accounts for 2023/24.		Mazars (External Auditors)
Internal Audit Plan 2024/25	To receive, note and consider the Internal Audit Plan for 2024/25	Councillor Akbar	The Head of Audit and Risk Management
Annual Audit Opinion 2022/23	To receive, note and consider the Annual Internal Audit Assurance Opinion for 2022/23	Councillor Akbar	The Head of Audit and Risk Management
Accounting Concepts and Policies, Critical Accounting Judgements and Key Sources of Estimation Uncertainty	To receive, note and consider the accounting concepts and policies, critical accounting judgements and key sources of estimation uncertainty that will be used in preparing the 2023/24 annual accounts.	Councillor Akbar	The Deputy Chief Executive and City Treasurer

Work Programme	The monthly report includes the decisions monitor, the Committee's work programme and any items for information.		
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Meeting date – 12 March 2024 – (Report deadline – Friday 1st March 2024)

Item	Purpose	Executive Member	Strategic Director/ Lead Officer
External Audit Progress	To receive, note and comment on progress of draft accounts for 2023/24.		Mazars (External Auditors)
Risk Review item: TBC			
Work Programme	The monthly report includes the decisions monitor, the Committee's work programme and any items for information.	N/A	Governance and Scrutiny Support Unit

Meeting date – 9 April 2024 – (Report deadline – Friday 29 March 2024)

Item	Purpose	Executive Member	Strategic Director/ Lead Officer
External Audit Update	To receive, note and comment on progress of draft accounts for 2023/24.		Mazars (External Auditors)
Risk Review item: TBC			
Work Programme	The monthly report includes the decisions monitor, the Committee's work programme and any items for information.		

To be Scheduled:

Item	Purpose	Executive Member	Strategic Director/ Lead Officer
External Audit Completion of Accounts 2023/24			
External Audit Plan 2023/24			